

## Drupal and Digital Training Outline How to

- 1.) Overview of website
- 2.) News articles vs. Blog posts
- 3.) How to Post a News Article
- 4.) How to Post to a Blog
- 5.) YouTube - For GPB News staff:

**Username and password info:**

**GPB YouTube: [youtube.com/gpbnews](https://youtube.com/gpbnews)**



Upload to that channel. If you have issues with a logo not appearing on the video contact a member of the Creative services group: Lauren Anderson ([landerson@gpb.org](mailto:landerson@gpb.org)) or Victoria Bostic ([vbostic@gpb.org](mailto:vbostic@gpb.org)). If there is a technical issue with the channel contact New Media at [newmedia@gpb.org](mailto:newmedia@gpb.org). For channel design questions, contact Marketing and PR (Mandy Wilson at [mwilson@gpb.org](mailto:mwilson@gpb.org).)

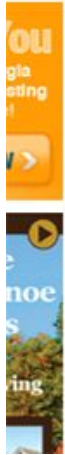
When embedding videos within a blog post, use the parameters 520 width by 293 height.

- 6.) Soundcloud
- 7.) Online Photo Library Coming Soon (Allowing you to store, share, download and embed photos and slideshows.
- 8.) Questions?

**Homework: Blog Author Profile (send the following in an email to [newmedia@gpb.org](mailto:newmedia@gpb.org))**

- Need (photo 300 width by 300 height or high resolution photo that can be resized to this or New Media staff member can take the photo.)
- One to two paragraph written bio.
- Your Title and department

**Completed blog profile looks like this:**



**Recent Blog Posts**

[View](#) [Edit](#) [Outline](#) [Track](#)

**Bill Nigut**

**Department: Senior Executive Producer**

Bill Nigut's career as a journalist spans more than 30 years. He spent 20 years as the national and state political reporter for WSB-TV, Atlanta, where he covered the White House and Capitol Hill, five presidential campaigns, and 19 sessions of the Georgia General Assembly. In 2003, Nigut left the news business to become the start-up CEO of the Metro Atlanta Arts and Culture Coalition, a unique public-private partnership dedicated to making arts and culture an integral part of the metro area's long-range economic plan. Nigut also served as the Southeast Regional Director of the Anti-Defamation League, one of the nation's premiere civil and human rights organizations before returning to broadcasting in his role as Senior executive Producer at GPB.